



## NEWSLETTER

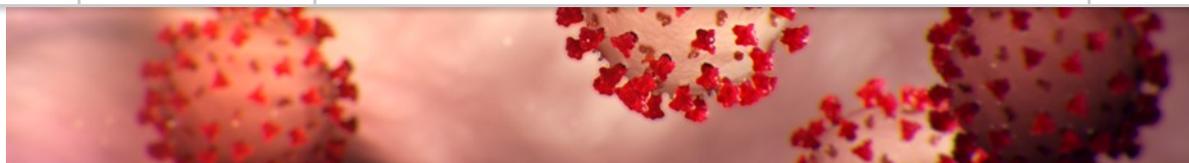
APRIL 7, 2020



## Stay Connected

There are a number of ways to leverage the OnPoint platform to communicate to your employees and keep them engaged while they're working remotely:

- **Announcements** are easy to create and can be sent to specific groups of users as needed.
- For critical training, use **Notifications** to remind users to complete assignments, and use Due Dates if applicable.
- Use the **News Portlet** to call attention to new training or policies.
- Use **Forums** to encourage a more social scenario for open discussion and as a tool for users to post questions and share insights.
- Set up **Self-Assessments** that can be used to help users identify areas for up-skilling, and add triggered **Recommendations** based on outcomes.
- Use **Events** to manage webinar-based learning that has likely taken the place of instructor-led sessions for now.
- Set **Equivalencies** to ensure users can get credit for attending a webinar or completing an online assignment in place of an ILT class.
- Use **Activities** if you need users to complete external tasks to get credit in the system.

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## Free Open Source Content!

OnPoint partners **DominKnow** and **Open Sesame** are offering free content packages! Topics range from COVID-19 awareness and guidelines, to best practices for working remotely in "the new normal."

Contact us if you're interested in having these courses uploaded to your OnPoint platform.

### Courses currently available:

- Coronavirus COVID-19
- Giving Clear Work Priorities
- Persevere During Setbacks
- Right Information at the Right Time
- Clear and Concise Emails
- Do you Overreact
- Stay Productive While Waiting for Answers

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## New Slice in 48 Hours

Need to deliver critical training to a group of users you haven't supported in the past? We can get you up to speed quickly by adding a new slice, loading our latest "base package" interface with your branding, and batch-importing your users. You can be up and running in 48 hours. We can turn on needed functionality, assist you with uploading content, etc. Just let us know how we can help.

For more information please reach out to your OnPoint Engagement Manager.



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## Training Webinars

For the next ninety days, OnPoint's monthly classroom training in Savannah will be replaced with a series of webinars covering a variety of both basic and advanced Course Manager features. Administrators can sign up for any of the available sessions, so please review the schedule and agenda, and take this opportunity to update your knowledge in any system functionality of interest.

### Upcoming Webinar Dates

**Session #1** – April 8<sup>th</sup> at 2PM EST

[Register Today](#)

**Session #2** – April 9<sup>th</sup> at 3PM EST

[Register Today](#)

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